

TOOLBOX TALK 1/60

DATE:

TOPIC: OPERATION TRANSPORT, LABOUR
TRANSPORT

OBJECTIVE: TO ENSURE SAFE
TRANSPORTATION OF WORKERS



*Easiest way to conduct and document
your safety meetings!*

→ DO'S

- ☞ The driver must ensure that he wears the protective clothing provided.
- ☞ Stay within the speed limit at all times and obey the traffic laws.
- ☞ A serviceable and approved fire extinguisher must be fitted.
- ☞ Ensure tools and equipment are secured.
- ☞ Passengers on the back of a truck must be seated, unless safety rail has been fitted.
- ☞ Engine switched off and no smoking during refuelling.
- ☞ Vehicle stopped and park brake on while workers climb onto and off of the vehicle.
- ☞ Tools / Equipment are not allowed to be transported with passengers unless in a trailer.
- ☞ Driver and passenger to sign regulations.
- ☞ Daily check list to be completed before the trip starts.
- ☞ When vehicle is parked chocks must be used when required.
- ☞ Load and unload passengers only when the vehicle is off the road and stationery.
- ☞ Ensure tools and equipment are secured.
- ☞ Turn headlights on when traveling on gravel roads.
- ☞ Ensure that you have completed the checklist before commencing the day's task.
- ☞ Immediately report any dangerous behaviour or incident to your Superior.
- ☞ Drivers to be trained as first aiders.
- ☞ Driver must have appropriate license and PDP.

→ DON'TS

- ✗ No naked flames during refuelling.
- ✗ Passengers and hazardous chemicals or fuels not transported in the same carry area.
- ✗ Passengers may not smoke during transportation.
- ✗ Avoid over-loading.
- ✗ Never transport passengers when seated on top of a load.
- ✗ Engine switched off and no smoking during refuelling.
- ✗ Vehicle stopped and park brake on while workers climb onto and off of the vehicle.
- ✗ The driver may not be under the influence of alcohol or a narcotic, as this will affect his ability and endanger the lives of the passengers.
- ✗ Never attempt a task for which you are not trained.
- ✗ Never enter a situation that you feel is unsafe – always consult the supervisor first.
- ✗ Don't allow passengers to board or leave the vehicle until it has stopped.
- ✗ Never transport any persons who are not an employee.

→ CONSEQUENCES

- Driver and passengers could be maimed or killed in a vehicle accident if the driver does not obey the traffic laws.
- Passengers could be seriously injured if they fall off of the back of the vehicle.
- Passengers could be seriously injured by tools and equipment if not secured.
- Driver could suffer burns on his hands if he does not wear the prescribed gloves when checking the vehicle.
- Driver and passengers could be burnt in a fire or explosion, caused by naked flames during refuelling, or smoking at the back and a fire starts.

