



COMPLIANCE

## HSEC Online® Additional Modules



Digitise the management of your observations or inspections with  
**HSEC Online® Observations Module**

### Observations Module

The HSEC Online® **Observations Module** allows you to capture and manage all observations or inspections being conducted on your employees. With this product that is fully integrated with HSEC Online®, you can configure the Observations Module based on your job categories, tasks that are required to be observed, possible deviations that may take place and additional observation type configurations that allow you to do further reporting.

The Observations Module is ideal for keeping track of all your tasks being observed and enabling line of sight to know whether employees are performing all aspects of a specific task in the correct and safe way according to your procedures.

Within this Module you can capture observations for a specific task, selecting an employee being observed, employee conducting the observation, date of the observation, allocate a responsible manager and specify if there were deviations observed and what type of deviations. Managing the observations also provides the additional functionality of adding multiple attachments as proof or investigation of the observations, adding running commentary and allocating actions to responsible individuals to close out deviations or implement improvements.

The additional functionality of actions on observations, also provides an action dashboard that allows you to track actions that are captured based on task, status, assigned to employee, allocated by employee and due date.

- ✓ Dashboard of all tasks observed
- ✓ Records of all deviations on a specific task being performed
- ✓ Allocating of actions to investigate and close out deviations or to implement improvements
- ✓ Register reports for observations, deviations and actions

**Don't be reactive, get proactive with HSEC Online®**

